



TRACE Training Packages

Included with Your TRACE Membership

- Unlimited access to TRACE LMS and all courses
- Onboarding and technical support
- One LMS account/training site
- Administrator registration or user self-registration
- Training Site/Homepage customizations
- Basic TRACE course customizations
- Mobile accessibility
- Complimentary TRACEpro enrollments[¶]

Customizations

Training Site / Homepage	Basic Course ^{*¶}
• Widget updates • API • Automated recurring course enrollments (Up to 4) • Automated recurring emails (Up to 4)[*] • Automated custom reports • Access to LMS Gamification feature (allows member to use TRACE course completion badge) • Access to LMS Teams & Managers Feature	• Company logo added to top course banner • Addition of Company Policies to course resources • Addition of 1 Company-Specific slide per TRACE course (e.g. Adding a custom welcome or closing message slide to a course, adding a slide that discusses a company's specific procedure, etc.)[§]

Additional customizations may be available based on your membership agreement or via the purchase of a training package

[¶]Standard members receive 5 complimentary TRACEpro seats and Enterprise members receive 10 seats

^{*}Translations to be provided by members

[¶]All basic customizations are available in up to 4 languages

[§]Excluding audio updates



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	TIER 1	TIER 2	TIER 3
	US\$8,000	US\$15,000	US\$30,000
LMS Customizations			
Single Sign On	included	included	included
Custom Course Certificates (1 per course)	included	included	included
Content Management (Host Non-TRACE courses on LMS)	up to 10 courses [■]	up to 20 courses [■]	up to 40 courses [■]
Custom Email Notifications/Reminders (4 are included with membership)	1 additional	6 additional	16 additional
Custom TRACE LMS language wrapper menus [*]	up to 4	up to 8	up to 12
Custom LMS data fields	up to 2	up to 3	up to 5
LMS Power User Upgraded Functionality Features [†]	1 PU feature	2 PU feature	4 PU feature
Dedicated Rollout Support (rollout per year) [§]	up to 2	up to 4	ongoing
Additional LMS Training Site Instance (includes basic customizations)	up to 1 additional	up to 2 additional	up to 3 additional
Custom course survey/quiz deployed via TRACE LMS (up to 25 questions per survey/ quiz; must be compliance-related and cannot be due diligence deployed to third parties)	1	2	4

[■]One course in a single language counts as one "course" - the same course in an additional language will count as a second course
(Company must provide all translations)

^{*}Limited to core TRACE languages and available TRACE courses

[†]Upgraded functionality for TRACE LMS Power Users includes access to custom Insights dashboards, groups, newsletters, channels, learning plans and observational checklists

[§]Dedicated rollout support includes creation of user accounts, course enrollments, and report creation/scheduling

	TIER 1	TIER 2	TIER 3
Course Customizations			
Member internal LMS course wrappers	up to 4 wrappers total (4 languages per course)	up to 8 wrappers total (8 languages per course)	up to 12 wrappers total (12 languages per course)
Basic Course Customizations in additional languages (beyond the 4 core)	up to 5 additional languages	up to 10 additional languages	up to 20 additional languages
Basic Course Customizations for additional courses (in up to 4 languages)	up to 5 additional courses [■]	up to 10 additional courses [■]	up to 20 additional courses [■]
Full customization of a TRACE course (in up to 4 languages)	not included	up to 1 course [■]	up to 2 courses [■]
Creation of custom code of conduct course using TRACE template ^x	up to 1 language	up to 2 languages	up to 4 languages
Update of custom code of conduct course using TRACE template [§]	up to 1 language	up to 2 languages	up to 4 languages
Creation of one custom member training course (compliance-related topics only) [‡]	not included	not included	up to 4 languages
TIER 4 + US\$40,000	A customizable tier that allows for an assortment of package components and customizations that are tailored to your company's needs. To discuss a custom tier 4 package for your company, please reach out to nreyesleon@TRACEinternational.org .		

All translations to be provided by the member. If a member requests additional substantive edits after final approval of any customization/project under the member's package, TRACE will assess a fee of US\$1,000 for each additional round of edits requested.

[■]One course in a single language counts as one "course" - the same course in an additional language will count as a second course (Company must provide all translations)

[§]Includes modification of up to 5 slides, up to 5 minutes of voiceover, updates to all policies included in the course, as requested.

[‡]Includes up to 30 slides, up to 15 minutes of voiceover, and inclusion of up to 10 policies, as well as 1 gaming interaction and 1 quiz with a max of 10 questions. Company must provide all course content.